

Minutes

Meeting Details

Meeting Name	UKAD Board Meeting 52
Date	17 May 2022
Time	10:00 – 13:00
Location	Trafalgar House, Croydon
Attendees	
Trevor Pearce (Chair) (TP)	Jane Rumble (JR)
Frances Akor (FA) – via Teams	Philip Bunt (PB)
Pippa Britton (PBr)	Nisha Dutt (ND)
Mark Foster (MF)	Tony Josiah (TJ)
Nick Griffin (NG)	Pat Myhill (PM)
Nicki Phillips (NP) – via Teams	Paul Moss (PMo) – item 6 via Teams
Claire-Marie Roberts (CMR) – via Teams	Lindsay Miles (LM) – minutes
Sarah Winckless (SW)	Heather Sinclair – DCMS (HS)
Suman Ziaullah (SZ)	

Welcome & Apologies

Presented by Trevor Pearce

1. Welcome

TP welcomed attendees to Trafalgar House and in particular JR who was attending her first Board meeting. Thanks were extended to PB and PM for the stability afforded to the organisation during their tenure as Acting Joint Chief Executives. Apologies were noted from GW. Explaining it was unlikely he would attend future meetings due to his resignation, TP formally thanked GW on behalf of the Board for his careful budget management and clarity of reporting.

2. Declaration of Interests

No declarations were made.

3. Approval of Minutes and Matters Arising

The minutes of the 22 February 2022 meeting and subsequent reserved minute were accepted as a true record. The open actions were reviewed and updates noted. HS made the Board aware that the Secretary of State is due to convene a round table discussion regarding transgender athletes in sport with the aim of helping NGBs understand the barriers faced and encourage them to develop their approach.

4. Finance and Resources Report – BP 18 2022

The Board noted the report which had been considered at the recent Audit and Risk Committee meeting. PB confirmed the unaudited year-end financial position and explained that the small resource budget underspend was due to small underspends in several areas. PB highlighted that nothing of concern had been raised by the auditor. The Board expressed its reassurance at how close to the requisite one percent the budget had been delivered and its appreciation for the reduced spending on outside counsel.

5. 2022/23 Budget – BP 19 2022

The paper was noted. PB highlighted the resource grant in aid confirmed by DCMS and expressed his gratitude that it included funding for the fit out of the new office in SportPark. It was noted that the delay in receiving confirmation of the settlement had led to the UK's WADA contribution not being paid in December as per normal practice. Subsequent changes to the sterling / US dollar exchange rate mean that the amount included in the budget is now insufficient to cover the contribution. PB explained that a request has been made to DCMS to cover the shortfall. It was noted that there was consensus at the recent Council of Europe meeting that improved visibility of how the WADA contributions are spent and how efficiencies are being sought is required. **The proposed budget was approved. It was agreed that the impact of managing more legal work in house would be monitored and reported back to the Board at a future meeting.**

6. Draft Annual Report 2021/22 – BP 20 2022

The draft report was noted. PBr updated the Board on discussions held at the recent Audit and Risk Committee relating to equality, diversity and inclusion and the presentation of information about adverse analytical findings. The desire to be open and honest in the report was reiterated and it was agreed to add some additional context to explain the reported ADRV number alongside a suitable, comparable benchmark. The Board noted that a more extensive piece of work is underway between Legal and Operations around definitions and the transfer of activity between the two teams. An update will be brought to the November meeting. Further, it was agreed that work undertaken on the assurance framework was understated in the current draft and the engagement with NGBs should be recognised. **It was agreed that any further feedback should be shared with PB at the earliest opportunity.**

PMo joined the meeting via Microsoft Teams

7. Measuring the Impact of Education Programmes – BP 21 2022

TP welcomed PMo to the meeting and thanked him for his report. PMo highlighted that whilst all the requirements of the International Standard for Education are being met, there is a desire to go further in pursuit of tangible ways to measure the impact of the UKAD education programmes. To this end, discussions are ongoing with the Council of Europe and other national anti-doping organisations as the challenges faced are not unique. The Board supported the proposed approach of using university partners to aid development of a robust approach and the potential opportunity to work with PhD students. Drawing on the experience of Board members there were discussions around anonymity and the most effective timing for an evaluation process, along with opportunities to use existing data (including from debriefs and the return to sport processes) to target education systematically and in the most effective way. Thanks were extended to NP for her engagement with the Education team and TP reiterated that PMo had the support of the Board to progress the planned work. **It was agreed that an update will be brought to Board at its February 2023 meeting.**

PMo left the meeting

8. Chief Executive's Report – BP 22 2022

The report was noted. JR highlighted the progress made to date on the assurance framework and the plans in place to support the small number of NGBs yet to fulfil their obligations. JR also gave an update on several live cases and the ongoing discussions with various stakeholders in relation to the sport integrity agenda. The Board discussed recent media coverage resulting from requests under the Freedom of Information Act. CMR reminded the Board of her standing interest in the Premier League as a result of her employment. The Board welcomed JR's intent to adopt a more proactive stance with journalists. The ongoing review of the 2015 Sport Strategy by DCMS, with which UKAD is engaging, was noted and the intent for outcomes to be shared in July 2022 was welcomed. JR shared reflections from her time in post to date and following meetings with various external stakeholders. High level areas of future focus were outlined and **it was agreed that a paper will be brought to the July meeting elaborating further.**

9. Performance Report - BP 23 2022

The 2021/22 year-end performance summary was noted. The Board welcomed the health check and how the report had evolved over recent months. PB outlined the aspiration to shift the focus from output to outcome measures and streamline the content to support the Board's strategic thinking and fulfilment of its governance obligations. Detailed feedback on various measures was noted and will be implemented in future iterations.

10. Clean Sport Week Plan – BP 24 2022

The report was noted. TJ praised his directorate for their preparation ahead of Clean Sport Week. TJ highlighted that the theme “What you see is 100% Me” focuses on athletes preparing for a Major Games. It was confirmed that the forthcoming media release providing information on the campaign and detailing the outcomes of UKAD’s recent public survey would be circulated to Board ahead of its general release.

11. Report from the Athlete Commission – BP 25 2022

SW provided an update from the recent meeting and highlighted that a Commission member will be attending the next WADA symposium. It was noted that JR attended the May meeting at which the approach to testing transgender athletes was discussed. The next session will take place face to face in Birmingham to coincide with B2022.

12. Report from the Audit and Risk Committee – BP 26 2022

The draft minutes of the May 2022 meeting were noted.

13. AOB

FA suggested a future focus for Clean Sport Week could be “the team behind the team” or similar to highlight the role, impact and influence of athlete support personnel.

The Board was made aware of the intent to host an evening reception in Birmingham as part of the B2022 games.

Date of Next Meeting

Tuesday, 26 July 2022 (SportPark)